

2026

ABSTRACT OF RFP

Tender No.: OCUB/IT/DC-DR/2026-0701

Published Date: 14-07-2026

Ottapalam Co-operative Urban Bank Ltd. (OCUB) invites sealed bids under a **Two-Bid System (Technical Bid & Commercial Bid)** from eligible and experienced bidders for the following work:

1. Name of the Work

Design, Supply, Installation, Configuration, Commissioning, Testing, Training and Five-Year Comprehensive Support for Establishment of Local Data Centre (DC) with Cloud-based Disaster Recovery (DR) Infrastructure.

2. Scope of Work

The scope of work broadly includes:

- Supply of enterprise virtualization server, NAS storage, networking equipment, operating system licenses, hypervisor, backup software, and associated components including creation of infrastructure virtual machines and migration of approved supporting services, if required by the Bank.
- Installation, configuration, testing, commissioning, and documentation.
- Creation and configuration of virtual machines for supporting infrastructure services.
- Implementation of Cloud-based Disaster Recovery (DR) using Assured Site Recovery (ASR) or equivalent managed service.
- Administrator training and knowledge transfer.
- Five-year comprehensive OEM warranty and technical support.
- Professional services including implementation, migration, testing, and Go-Live support.

The detailed scope, technical specifications, eligibility criteria, commercial conditions, and implementation requirements are provided in the Request for Proposal (RFP).

3. Eligibility Criteria

Bidders shall satisfy the eligibility criteria specified in the RFP, including but not limited to:

- Registered company in India with valid GST and PAN.
- Minimum five years' experience in IT infrastructure implementation.
- Experience in implementing similar virtualization/data centre projects.
- Availability of OEM-certified technical personnel.
- Valid OEM Manufacturer's Authorization (MAF) for the proposed products.
- Consortium participation shall be permitted in accordance with the conditions specified in the RFP document.

4. Tender Schedule

Particular	Date & Time
Issue of RFP	14-07-2026
Pre-Bid Meeting	25-07-2026, 09:00 AM – 10:00 AM (Online) Google Meet Link: https://meet.google.com/mgj-ucdg-aek
Last Date for Submission of Queries	24-07-2026, 05:00 PM
Last Date for Collection Of RFP	24-07-2026, 05:00 PM
Last Date & Time for Submission of Bids	29-07-2026 02:00 PM
Opening of Technical Bids	30-07-2026, 11:00 AM
Opening of Commercial Bids	To be notified separately to technically qualified bidders

5. Bid Submission

The proposal shall be submitted under a **Two-Bid System** comprising:

- Technical Bid
- Commercial Bid

The Commercial Bid shall be opened only for bidders who qualify in the Technical Evaluation.

Bids shall be submitted in sealed covers under a two-bid system comprising Technical Bid and Commercial Bid.

6. Bid Validity

The bid shall remain valid for **180 days** from the date of opening of the Commercial Bid.

7. Completion Period

The successful bidder shall complete the entire project within **60 (Sixty) calendar days** from the date of issuance of the Purchase Order (PO) or Letter of Intent (LoI).

8. Warranty & Support

The successful bidder shall provide **Five (5) Years Comprehensive OEM Warranty** together with technical support, preventive maintenance, and associated services as specified in the RFP.

9. Cost of Tender Document

non-refundable fee of ₹300 (Rupees Three Hundred only).

10. Earnest Money Deposit (EMD)

Sl. No.	Particulars	Details
10	Earnest Money Deposit (EMD)	₹10,000/-

Payments Remitting account details:**Account Name: BANK CUSTOMER FOR RTGS**

- **Bank Name: THE OTTAPALAM CO OPERATIVE URBAN BANK LTD**
- **Account Number: 10008010000001**
- **IFSC Code: IBKL0763OCB**

11. Performance Security

The successful bidder shall furnish a Performance Bank Guarantee (PBG), if required by the Bank, in accordance with the terms of the RFP.

12. Download of RFP

The RFP document may be collected from the Bank's Head Office during working hours or obtained by email upon remittance of the prescribed fee and submission of proof of payment.

13. Right of the Bank

Ottapalam Co-operative Urban Bank Ltd. reserves the right to accept or reject any or all bids, amend the tender conditions, cancel the tender process, or negotiate with one or more bidders without assigning any reason whatsoever. The Bank's decision shall be final and binding on all bidders.

The General Manager

Ottapalam Co-operative Urban Bank Ltd.
Head Office, Ottapalam, Palakkad, Kerala – 679101

Telephone: 9526170707**Email:** gm@ocub.bank.in**Website:** www.ocub.bank.in**Queries / Clarifications**

For any queries or clarifications, please contact:

IT Department

Ottapalam Co-operative Urban Bank Ltd.

Telephone: 9656935366**Email:** it.dept@ocub.bank.in